

SPPCS School Board Meeting Minutes



Date: August 1, 2022

Attendees: Alison Essner (2024), Tara Phillips (2023), Courtney Kopshever (2028), Lori House (2028), Carrie Higgerson (2023), Misty Yanko (2027), Henry Wicklein (2026), Angela Crowe (2024), Tracy Gedris (2028), Angela Atkinson (St. Mary's), Lori Matzenbacher (Principal), Fr. Evaristus (Assoc Pastor), Chris Schuchardt (Tipton), Aaron Litteken (Hecker), Ex-Officio Position - Kevin Edwards

Guests: None

Absent: Fr. Linus (Pastor), Beth Lyons (Teacher Rep)

- Opening Prayer - Fr. Evaristus
- Approval of Minutes - Courtney Kopshever & Angela Crowe
- Approval of Agenda - Lori House & Chris Schuchardt
- Standing Reports
 - Athletic Report – Carrie Phelps (AD)
 - John Green taking over soccer
 - Nic Leifer hosting basketball open house in gym
 - Booster Club – Rick Kincheloe
 - Will take over for Mary Kinsey, but still getting a handle on things
 - PTO Report – Alison Essner
 - No summer meeting, next meeting in August
 - Pastoral Council – Carrie Higgerson
 - Church leadership and school will be undergoing active shooter training
 - Finance Council – Misty Yanko
 - No meeting in July, next meeting in August
 - Will elect officers and need new members
- Follow Up Action Items from Previous Meeting
 - Education First Campaign
 - We ended in \$32,265 raised with 152 donations (some people donated twice - fall and spring)
 - One donation came from a June Facebook post
 - Next campaign will start when new school year starts - will need to discuss this year's goals by next month
 - This year we purchased new Chromebooks for 6-8th grades, 10x additional iPads, updates for hardware (i.e. mice)
 - Wall bulletin boards also purchased with Ed First and being installed soon
 - Need to list build/refine - use Grandparents Day RSVP to capture those potential donors
 - September meeting: bring ideas for Ed First fundraising projects
- Principal Items
 - Enrollment Update

- 192 students enrolled (last year ended 184 K-8)
- 8th 23x (2 classes) - Nic Leifer moving to 8th with Lyons
- 7th 25x (2 classes)
- 6th 19x
- 5th 14x
- 4th 20x - Kelly Zellerman - new teacher
- 3th 20x
- 2nd 25x (2 classes)
- 1st 21x (2 classes)
- K 25x (2 classes)
- Pre-K 56x
- Lost a few families: some miss friends at other school, concerns over financial piece, want children to have bigger friend pool
- We have PreK wait list - need to examine at what point it makes sense to add a 4th PreK class to continue growth momentum for K-8
- Aaron, Tracy and Alison to meet separately to formulate growth plan
- Staffing Update
 - Need another PreK Aide - interviewing for that on Thursday
 - Diocese sets min pay scale, but we can pay more
 - Discussion was had around salary increases and how to fund
 - Part time janitor, Latchkey Director (FT or PT), FT PreK Aide
 - Kayla Wazak will replace Lucy Lawrence
 - Jamie Kaiser Smith will be counselor, Angie Werth will be STEM/Computers
 - Darlene Niebruegge will be Jr High Resource
- Asynchronous Learning
 - Not doing it for this year, but could revisit in the future
 - ICS dropping for this school year
 - Need min 880 hours of instruction per year - will focus on hitting this mark without asynchronous learning so we don't have to add days due to snow days
- FACTS (School System Update)
 - Running behind on implementation due to FACTS rep change
 - Parent information to be distributed on Friday, Aug 5th
- Miscellaneous
 - Band room sound insulated/proofed
 - New HTC/911 phone system installed (any teacher can call 911 and responders will know which classroom placed the call)
 - Lori Matzenbacher will be out of office for medical leave starting Sept 15 for 4-6 weeks (Lynn Dugan will be helping during absence, and Pat Row requested to help fill in). Julie Doerr will also be out during this time for a medical leave.
- New Business
 - 50/50 Picnic Follow up - made \$1,300
 - New Board Members - can send message out when FACTS is up and running
 - Fundraising Ideas - Capital Projects - Gym roof needs repair - should the school host a fundraiser to help with this effort? Ideas mentioned: Jog-a-thon, Fall Festival, Raise the Paddle at Gala
 - Sponsor Families for New Families
 - Rika to solicit volunteer sponsor/mentor families in Friday newsletter

- School board members agreed to be mentors/sponsors
- It was suggested that all new families be added to separate email segment list with email blasts distributed regularly (weekly, biweekly, etc.) with ONE new topic per email

- Announcements
 - Meet the Teacher - Aug 15
 - First Day of School - Aug 16
 - Tightening up uniform language in handbook - Spirit Wear only allowed on Fridays

- Standing Boarding Committees - Reminder of committees, no individual updates
 - Planning & Curriculum - Lori
 - Marketing, Development, & Enrollment - Alison, Aaron, & Tracy
 - Facilities & Grounds - Chris & Henry
 - Catholic Identity - Carrie, Tara, & Angela
 - Finance - Misty & Courtney

- Next meeting will be Monday, Sept 12, 2022

- Closing Prayer - Fr. Evaristus