

SPPCS School Board Meeting Minutes



Date: September 12, 2022

Attendees: Alison Essner (2024), Tara Phillips (2023), Courtney Kopshever (2028), Lori House (2028), Carrie Higgerson (2023), Misty Yanko (2027), Angela Crowe (2024), Tracy Gedris (2028), Lori Matzenbacher (Principal), Fr. Evaristus (Assoc Pastor), Aaron Litteken (Hecker), Henry Wicklein (2026), Ex-Officio Position - Kevin Edwards

Guests: Rika Beckley

Absent: Fr. Linus (Pastor), Chris Schuchardt (Tipton), Angela Atkinson (St. Mary's), Beth Lyons (Teacher Rep)

- Opening Prayer - Fr. Evaristus
- Approval of Minutes - Courtney Kopshever & Tracy Gedris
- Approval of Agenda - Tara Phillips & Aaron Litteken
- Standing Reports
 - Athletic Report – Carrie Phelps (AD)
 - Great turnout for Grizzlies Stadium game
 - Cross Country team working hard and improving times
 - Booster Club – Rick Kincheloe
 - Agenda to cover the following this month: Appoint VP, Track Tent damage & replacement, Pumpkinfest booth, Team Spirit Wear Store Social Media, Recruitment, Meeting Schedule, Financials, 8th grade posters, field bathroom vandalism
 - Major issues with vandalism at field bathrooms to be addressed
 - PTO Report – Alison Essner
 - Pumpkin 5k/10k Run on Oct 8
 - Family Sunday Funday Event on Oct 3
 - Providing snacks for students for testing week
 - Pastoral Council – Carrie Higgerson
 - PTO invited to speak after Mass
 - Carrie needs a list of all fundraising event to share with John Mannix from these clubs:
 - School
 - PTO
 - Booster Club
 - Finance Council – Misty Yanko
 - Discussed many campus projects need to be done - including school gym roof repair
 - Empower Illinois --> 10 students funded, 10 waitlisted
- Follow Up Action Items from Previous Meeting
 - New Board Members Needed
 - 2 parishioners from SSPP
 - Misty to send to Julie/Jane self-nomination form link and it will be sent out via FACTS to school families

- Principal Items
 - Staffing Update
 - Jessica Eschmann hired to help in the office and learn Julie and Jane's positions. Will need extra coverage as Julie will be out for medical leave intermittently.
 - Pat Row is also on call to help when additional admin help is needed
 - Lori Matzenbacher will be out starting Wed, Sept 14th for 4-8 weeks on medical leave.
 - All other positions filled except Latchkey help. Still need adult help in Latchkey.
 - New Assessment Tool
 - Transitioning from STAR testing to i-Ready: Provides more information about students' abilities in reading and math. Will help teachers offer more differentiated instruction. Piloting program in 1st grade this year.
 - No investment required for piloting program this year. If we switch from STAR, i-Ready will be more expensive (+\$4000) than STAR program (currently paying about \$5000). This increase would need to be allocated in the next school year budget or possibly included in EdFirst campaign.
 - Miscellaneous - Active Shooter Training
 - Held first intruder drill with students
 - Need a meeting place for students in the event of an active shooter - must be off-campus, but nearby. Location/business has been contacted but we are waiting on their board approval.
 - Communication will be sent to all families identifying a "parent reunification point" outside so parents can find their children if the school would need quick evacuation
 - Classroom doors will be fit with wood barrier "locks" provided by Liz and Jared Schaltenbrand
 - All classroom doors now have push button locks on the inside doorknobs/handles
 - Will be hosting another session with police dept since some staff could not attend the first training session
 - Board recommended a note be sent to parents to inform them that we have new office staff and be patient as we screen for security
 - Additional board discussion was had
- New Business
 - Gibault use of school bus
 - Gibault is requesting to house our bus on their property and increase use of our bus
 - Board consensus is the bus should remain on SPPCS property and keep arrangement in the status quo as we are currently not charging Gibault for use as-needed, but final decision lies with the parish/school administration
 - Ideas for Ed First
 - Religion curriculum (waiting on Bishop approval so were unable to purchase this year)
 - Chromebooks and iPads were ALL updated this year
 - Alison suggested Microsoft Office Products
 - i-Ready testing (to replace STAR testing)
 - Junior high requests tables/desks and chairs
 - Covered awning for front door of school
 - New cafeteria tables
 - SPPCS Family Survey - Board to review family survey draft and finalize in Oct meeting

- Gala - Raise the Paddle
 - Board discussed shade for playground as a raise the paddle item at the Gala
- Rika - Marketing/PR Report
 - Report provided by Rika to the board
 - Board Suggestion to Rika: Participate in community parades
- Announcements
 - Queen of Hearts - there are 29 cards remaining
 - Mid-Quarter ends Sept 14
 - PTO Meeting on Sept 15
 - Family Sunday Funday event on Oct 2
- Standing Boarding Committees - Reminder of committees, no individual updates
 - Planning & Curriculum - Lori
 - Marketing, Development, & Enrollment - Alison, Aaron, & Tracy
 - Facilities & Grounds - Chris & Henry
 - Catholic Identity - Carrie, Tara, & Angela
 - Finance - Misty & Courtney
- The October meeting will be cancelled since Lori Matzenbacher and Fr. Linus cannot attend. Next meeting will be Monday, Nov 7, 2022 at 7pm
- Closing Prayer - Fr. Evaristus