

SPPCS School Board Meeting Minutes



Date: March 6, 2023

Attendees: Misty Yanko (2027), Alison Essner (2024), Tracy Phipps (2029), Lori Matzenbacher (Principal), Lori House (2028), Angela Crowe (2024), Aaron Litteken (Hecker), Ex-Officio Position - Kevin Edwards, Fr. Linus (Pastor)

Guests: Andrew Riebeling

Absent: Fr. Evaristus (Assoc Pastor), Carrie Higgerson (2023), Tracy Gedris (2028), Beth Lyons (Teacher Rep), Angela Atkinson (St. Mary's), Henry Wicklein (2026), Chris Schuchardt (Tipton), Tara Phillips (2023)

- Opening Prayer - Alison Essner
- Approval of Feb 2023 Minutes - Lori House & Tracy Phipps
- Approval of Agenda - Alison Essner & Tracy Phipps
- Guests - Andrew Riebeling
 - Needing chair people for picnic
 - Send Volunteers to Andrew via email and phone
- Standing Reports
 - Athletic Report – Carrie Phelps (AD)
 - Volleyball coming to a close soon
 - Booster Club – Rick Kincheloe (President)
 - The Little Falcons was a huge success. Made 608.50 gross on concession and \$412 net on the 50/50 raffle. Event was very well attended. The future of our basketball program looks very bright.
 - The Super Bowl squares fundraiser was a success and made \$1000 net.
 - The new improved Falcon Wear Store is still open and we have added approved uniform items. We are excited to see how many orders we receive.
 - Planning a summer Rodeo event.
 - The Dupo Banner was purchased and installed in the gym.
 - Everyone saw the Little Bus in its new wrap.
 - We purchased playground balls for all the grades to be used for recesses.
 - The new stand up freezer was delivered for the concession stand. We have plenty of room for Gatorade Shots now.
 - The baseball scoreboard is being installed. The installation process should be done very soon. This will be a huge improvement to our baseball fields.
 - PTO Report – Alison Essner
 - Zoom vs In Person Meetings discussed - Suggestion from board to have one person (in person) designated to speak on behalf of Zoom attendees (sharing messages from chat)
 - Pastoral Council – Carrie Higgerson not present
 - No update for the board
 - Finance Council – Misty Yanko
 - Projects for Queen of Hearts money discussed

- Parish trying to better understand the cost of maintaining ball fields from the booster club
- School and parish budget discussed

- Follow Up Action Items from Previous Meeting
 - Ed First Campaign
 - \$21,900 collected so far
 - Second mailing going out soon
 - Businesses added to mailing list have not contributed but grandparents added have
 - Staff Surprises - Lunch was appreciated and thanks for contributing
 - Dress Code for 2023-2024
 - Wednesday passes will be for Falcons spirit wear - any sport, club, shield, or logo. Can wear non-uniform bottoms. Falcon store will be open periodically. Fridays will be only class shirt. Discussion was had around hoodies.
 - Discussion was had around uniform colors and options for next year. Changes were tabled for next year. May revisit next year before Open House and suggestion to include it on the survey for the fall to get parent's opinions.

- Principal Items
 - Gala Update
 - Need 368 more raffle tickets sold to get gator
 - Dinner tickets at 260, last year 312 sold
 - Live will be about 50 items
 - Still receiving silent auction items
 - Enrollment/Staffing
 - Enrollment: 204 K-8 and 53 Pre-K potentially for next year
 - 17 potential new students for K-8
 - Looking at adding another 3rd grade teacher as that class may grow to 27 students
 - Close to hiring a Summer Splash Director
 - Darlene Niebreugge leaving, Joyce Everson leaving, Stephanie Biffar moving to Cafeteria Director position and will need replacement for her.
 - Jane Briesacher will retire and Jess Eschmann will take her place. Will need to hire replacement Admin Assistant.
 - Preschool Start Time
 - Pre-K teachers are resisting to start earlier because they like that morning period as prep time
 - Lori Matzenbacher suggests if you have an older sibling you could drop all off at 7:15 you could drop all kids to sit in the cafeteria without paying latchkey.
 - Discussion was had and general consensus was this may be a solution to appease both parties (at least in the short term)
 - Curriculum Update
 - New Religion Curriculum coming from Bishop this spring
 - Also reviewing lower elementary science curriculum
 - Queen of Hearts Projects

- Lori Matzenbacher and Scott (maintenance director) meeting with Steve Goessling (parish) on Wednesday morning to discuss projects and status
- Inside of front doors of school now have safety and security film installed - outside will be done when the weather is warmer
- Ed First Project Update
 - No plans draw up on pavilion for playground but will work with parish council on options for moving forward. There are concerns about blocking gate and needing to find best placement.
- Budget item discussion
 - Emily Kimutis has sent a budget wrap up message to Lori Matzenbacher and Misty Yanko but they have not reviewed it yet to share with the board
 - Diocese will still be able to tax us ~11% even if we move Queen of Hearts money to Money Market Account
 - Another meeting is planned for last this week or early next week. Board will receive updates via email.

- New Business Board Items
 - Fr Linus needs Principal Assessment forms from all board members
 - Graduation is May 17th at 6pm
 - Tuesday, August 15th will be start of next school year (Holy Day and will have Mass and dismiss at 11am)

- Standing Boarding Committees - Reminder of committees, no individual updates
 - Planning & Curriculum - Lori
 - Marketing, Development, & Enrollment - Alison, Aaron, & Tracy
 - Facilities & Grounds - Chris & Henry
 - Catholic Identity - Carrie, Tara, & Angela
 - Finance - Misty & Courtney

- Next meeting will be Monday, April 3rd at 7:00pm

- Closing Prayer - Fr Linus