

SPPCS School Board Meeting Minutes



Date: October 2, 2023

Attendees: Alison Essner (2024), Tracy Phipps (2029), Aaron Litteken (Hecker), Chris Schuchardt (Tipton), Lori Matzenbacher (Principal), Lori House (2028), Angela Crowe (2024), Henry Wicklein (Tipton), Angela Atkinson (St. Mary's), Mark Heffernan (2030), Michelle Dailey (2030)

Guests: Natalie Klopmeier

Absent: Tracy Gedris (2028), Carrie Keller (20230), Misty Yanko (2027), Ex-Officio Position - Kevin Edwards, Fr. Linus (Pastor), Fr. Evaristus (Assoc Pastor)

- Opening Prayer - Lori Matzenbacher
- Approval of Sept 2023 Minutes - Angela Crowe & Tracy Phipps
- Approval of Agenda - Alison Essner & Lori House
- Welcome Guests - Natalie Klopmeier
- Standing Reports
 - Athletic Report – Carrie Phelps (AD)
 - Girls basketball starting, boys start next week
 - Boys baseball semi-finals tomorrow, Tuesday Oct 3
 - Booster Club – Melissa Schuchardt (President)
 - Getting indoor concession stand reorganized
 - Need help for Pumpkinfest booth
 - Next meeting Oct 11 at 7pm
 - PTO Report – Lori House / Tracy Phipps
 - Pumpkinfest 5k has about 70 participants registered
 - Doing vendor fair again - 9 of 40 spaces are sold already (paper registrations)
 - Will do live wreath sale again
 - Having good attendance at meeting in person and online
 - Pastoral Council – Angela Crowe
 - Farewell party for Fr. Eva 10/15 at 11am
 - Fr. Linus announced Hecker and Valmeyer will form a union - “Parish Partnership”
 - Nov 6-7 Parish Retreat - would like school to remain open from other events
 - Luke 18 event in Feb for 7th and 8th graders
 - Finance Council – No delegate
 - No update due to no delegate
- Follow Up Action Items from Previous Meeting
 - Committee assignments - All current/new members have been assigned to committees except for Carrie Keller (absent).
 - Permanent rep for various organizations assigned
 - Booster Club - Mark Heffernan
 - Finance Council - Tracy Phipps

- Ed First Update (Tracy Gedris)
 - Will start drafting next letter once she has school wish list
 - Letters to go out around Nov 1st
- Strategic Plan Review
 - Please review previous plan and suggest updates as needed
 - Tabling further discussion for when Father Linus can be present
- Principal Items
 - Curriculum Night Feedback
 - 64 school families attended
 - Lori's thoughts: 20 min sessions were too short, need transition time between sessions
 - Suggestion from board: Make sure no sports/school activities are scheduled for next year's event
 - QoH Funds Update and Projects
 - Balance of funds is in the endowment \$315K
 - Completed: Gym roof = \$25K contributed, Ball fields parking lot = \$20k
 - Remaining projects may not be able to start until after Church Picnic
 - Gym to be shut down 6-8 weeks after Church Picnic for other projects
 - Siding, windows, breezeway entrance \$59K
 - Gym ceiling and beams painting \$44K
 - Gym foyer floor \$6300
 - Front of school canopy (less concrete and electrical) \$23K
 - Outdoor pavilion cost still TBD cost
 - 10 computers stations and Microsoft Office \$8K
 - New donation of \$100k+ to be coming to school for academic uses only (not athletics, etc.) - more details to be announced
 - Ed First Items
 - Requests: Cafeteria tables, playground equipment like balls/jump ropes
 - Open to more ideas from staff or the board
 - Parish Retreat
 - Nov 6th - Morning Adoration Procession with students
 - Board is highly encouraged to participate in the Parish Retreat also
 - Upcoming Events
 - Pumpkinfest and Pumpkinfest 5k Run
 - Red Ribbon week of Oct 23rd (will have themed dress up days)
- New Business Board Items
 - Christmas Light Bus Tour - Lori House will get pizza and tickets for light display
 - Winner 1st choice is Dec 1
 - Will be 12 people including some children
 - Alison and Tracy Phipps to do holiday treats & goodies for kids
 - Henry Wicklein will be the driver on Dec 1
 - We have a budget of \$207 remaining from previous year's collection, but may need additional funds from board members
 - Parent / Teacher Conferences will be different this year: Oct 26th conferences will run 11:15-12:30pm and 2:30-7pm. Teachers will break for a group lunch and planning session together on

the new religion curriculum 12:20-2:30pm. PTO to provide lunch (not dinner as in years' past).

- Standing Boarding Committees - Updated assignments with new members (Carrie Keller needs assignment still)
 - Planning & Curriculum - Lori House & Mark Heffernan
 - Marketing, Development, & Enrollment - Alison Essner, Aaron Litteken, & Tracy Gedris
 - Facilities & Grounds - Chris Schuchardt & Henry Wicklein
 - Catholic Identity - Angela Crowe
 - Finance - Tracy Phipps, Michelle Dailey, & Misty Yanko

- Next meeting will be Monday, November 13, 2023 at 7pm

- Closing Prayer - Alison Essner